

# Public Document Pack



**Meeting:** EAP Service Delivery, Performance and Customers  
**Date:** Wednesday 29th June, 2022  
**Time:** 9.30 am  
**Venue:** Members' Room, Third Floor, Corby Cube, George Street, Corby, NN17 1QG

To members of the EAP Service Delivery, Performance and Customers

Councillors Lloyd Bunday (Chair), Jean Addison, Bert Jackson, Ian Jelley, King Lawal and Richard Levell

| <b>Agenda</b>               |   |                           |                 |
|-----------------------------|---|---------------------------|-----------------|
| <b>Item</b>                 | <b>Subject</b>  | <b>Presenting Officer</b> | <b>Page no.</b> |
| <b>01</b>                   | Apologies   |                           |                 |
| <b>02</b>                   | Members' Declarations of Interest                                       |                           |                 |
| <b>03</b>                   | Minutes of the Meeting Held on 12th May 2022                            |                           | 5 - 6           |
| <b>Items for Discussion</b> |   |                           |                 |
| <b>04</b>                   | Garden Waste: Future Service Provision                                  | Graeme Kane               | Presentation    |
| <b>05</b>                   | Extension of the Public Spaces Protection Order - Kettering Town Centre | Mike Greenway             | 7 - 26          |
| <b>06</b>                   | Executive Forward Plan and Panel Work Programme                         | Lisa Hyde                 | 27 - 36         |

This agenda has been published by Democratic Services.

Committee Administrator: David Pope

☎01536 535661

✉david.pope@northnorthants.gov.uk

## **Public Participation**

Executive Advisory Panels are not subject to the full Local Government Act 1972 (as amended). Public meeting requirements do not apply for these meetings. If you wish to attend the meeting, please contact the named Democratic Services Officer or email [democraticservices@northnorthants.gov.uk](mailto:democraticservices@northnorthants.gov.uk)

### **Members' Declarations of Interest**

Members are reminded of their duty to ensure they abide by the approved Member Code of Conduct whilst undertaking their role as a Councillor. Where a matter arises at a meeting which **relates to** a Disclosable Pecuniary Interest, you must declare the interest, not participate in any discussion or vote on the matter and must not remain in the room unless granted a dispensation.

Where a matter arises at a meeting which **relates to** other Registerable Interests, you must declare the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but must not take part in any vote on the matter unless you have been granted a dispensation.

Where a matter arises at a meeting which **relates to** your own financial interest (and is not a Disclosable Pecuniary Interest) or **relates to** a financial interest of a relative, friend or close associate, you must disclose the interest and not vote on the matter unless granted a dispensation. You may speak on the matter only if members of the public are also allowed to speak at the meeting.

Members are reminded that they should continue to adhere to the Council's approved rules and protocols during the conduct of meetings. These are contained in the Council's approved Constitution.

If Members have any queries as to whether a Declaration of Interest should be made please contact the Monitoring Officer at – [monitoringofficer@northnorthants.gov.uk](mailto:monitoringofficer@northnorthants.gov.uk)

### **Press & Media Enquiries**

Any press or media enquiries should be directed through the Council's Communications Team to [NNU-Comms-Team@northnorthants.gov.uk](mailto:NNU-Comms-Team@northnorthants.gov.uk)

### **Public Enquiries**

Public enquiries regarding the Authority's meetings can be made to [democraticservices@northnorthants.gov.uk](mailto:democraticservices@northnorthants.gov.uk)

# Agenda Item 3



**Minutes of a meeting of the EAP Service Delivery, Performance and Customers**  
At 3.30 pm on Thursday 12th May, 2022 in the Lahnstein Room, Kettering Municipal  
Offices, Bowling Green Road, Kettering, NN15 7QX

## **Present:-**

### Members

Councillor Lloyd Bunday (Chair)  
Councillor Jean Addison  
Councillor Bert Jackson

Councillor Ian Jelley  
Councillor King Lawal

### Officers

Lisa Hyde – Director of Transformation  
Geoeff Kent – Assistant Director Customer Services  
Nana Barfi-Sarpong – Chief Information Officer  
David Pope – Senior Committee Administrator

## **61 Apologies for Absence**

Apologies for absence were received from Councillor Richard Levell.

## **62 Members' Declarations of Interest**

No declarations were received.

## **63 Minutes of the Meeting Held on 21st March 2022**

**RESOLVED** that: The Service Delivery, Performance and Customers Executive Advisory Panel agreed the minutes of the meeting held on 21<sup>st</sup> March 2022 as a true and accurate record of the meeting.

## **64 Enterprise Telephony including IT Infrastructure, Architecture and Contact Centre**

The panel received a presentation that provided an outline of the current position with regards to telephony platforms across North Northamptonshire Council and detailed the rationale to procure and implement a new cloud-based telephony system to upgrade and unify the Council's telephony estate. This procurement would allow the delivery of a single system to staff and customers who interacted with the Council through the Customer Services department.

It was noted that although the decision to procure would be taken by Executive at its meeting on 19<sup>th</sup> May, a number of future updates would be brought to the panel in relation to a new telephony system, with regular details of progress in regard to the

procurement and implementation. It was considered that as the project would impact every single customer of the Council, it would be extremely beneficial to have the panel's feedback on the processes involved.

It was heard that the existing infrastructure inherited from the former sovereign councils was outdated and negatively affected the customer journey and hampered effective customer service, having capacity and navigability issues. A new cloud-based system would offer minimal downtime, economies of scale and flexibility. In addition, the option was beneficial to the environment reducing the number of separate infrastructures in operation.

Current customer journeys when making contact by phone were provided to members who noted the current convoluted arrangements. The newly procured system would streamline the processes involved for reaching the right department or individual significantly and would be configurable to provide the best service for customers. In addition, a call-back facility would allow customers to make an informed decision as to whether to stay on the line.

Members thanked officers for a comprehensive presentation and asked questions in relation to:

- The reliability and perception of the call-back function
- How an Out of Hours system would operate using the new system
- Procurement and implementation timescales
- Whether the system would be phased in or ready in its entirety from "day one"
- Projected costs of the new system compared to the cost of the existing legacy systems
- Obtaining service feedback from customers following the conclusion of their query
- Security standards of any system procured

## **65 Executive Forward Plan and Panel Work Programme**

Members received the Executive Forward Plan and the work programme for the panel and noted upcoming items for both, including two items for the next meeting:

- Garden Waste – Future Service Provision
- Kettering Town Centre PSPO

## **66 Date of Next Meeting - 29th June 2022**

Members noted the date of the next meeting of the panel.

---

Chair

---

Date

The meeting closed at 4.44pm



## SERVICE DELIVERY, PERFORMANCE & CUSTOMERS EXECUTIVE ADVISORY PANEL 29<sup>th</sup> June 2022

|                      |  |
|----------------------|--|
| <b>Report Title</b>  | <b>Extension of the Public Spaces Protection Order - Kettering town centre</b>         |
| <b>Report Author</b> | David Watts, Executive Director for Adults, Communities and Wellbeing (DASS)           |
| <b>Lead Member</b>   | Councillor Matthew Binley - Executive Member for Housing, Communities and Levelling-Up |

### List of Appendices

**Appendix A** – Draft Order: Public Spaces Protection Order – Kettering town centre with map illustrating designated area

**Appendix B** – Consultation findings (to be submitted to Executive following consultation closure on 24<sup>th</sup> June)

**Appendix C** – Equalities Screening Assessment

### 1. Purpose of Report

---

1.1. This report is to inform the EAP of the intention to ask Executive, at its 14<sup>th</sup> July meeting, to consider and approve the extension of a Public Spaces Protection Order (PSPO) covering the town centre of Kettering and seeks the panel's comments in that regard.

### 2. Executive Summary

---

2.1. Public Spaces Protection Orders (PSPO) are made in accordance with the Anti-Social Behaviour, Crime and Policing Act 2014 (the act). North Northamptonshire Council can make, amend and discharge PSPOs as it is a local authority as defined by the act. The act also makes provisions for extending the period of a PSPO.

2.2. The PSPO in Kettering town centre has been in place since July 2016. It was extended by the former Kettering Borough Council in 2019 and will terminate July 2022. The PSPO specifies certain prohibitions aimed at tackling anti-

social behaviour, all of which are deemed to have a detrimental effect on the local community.

- 2.3. The range of prohibitions that can be included in PSPOs includes, but not limited to alcohol consumption, rough sleeping, begging and dog fouling. The Kettering PSPO does have the prohibition to control skateboarding.
- 2.4. In line with the act, comprehensive consultation has taken place with relevant stakeholders and interested persons regarding the extension of the PSPO. The findings have been reviewed and considered in the drafting of the order (PSPO). Responses to the consultation suggest removing the skateboarding prohibition in the PSPO extension and concerns raised around asking under 18-year-olds to leave the prohibited area between the hours of 11pm and 6am.
- 2.5. There are provisions in NNC's scheme of delegation that cover the making, varying and discharging of PSPOs. However, the making or renewing of PSPOs, where issues of a controversial or sensitive nature have arisen from consultation exercises, would be considered by the Executive.
- 2.6. Enforcement is a critical function with PSPOs. As NNC develops new team structures we have an opportunity to review our enforcement functions for PSPOs alongside other orders. All enforcement is undertaken in line with NNC's Corporate Enforcement Policy.

### **3. Recommendations**

---

- 3.1 It is recommended that the Executive Advisory Panel:
  - a) Considers and provides any comments to Executive regarding the the proposed extension to the Public Spaces Protection Act (PSPO) for Kettering town centre, with the draft order as set out at Appendix A.
- 3.2 Reason for Recommendations: To give authorised officers the ability to continue to use enforcement powers under the PSPO to respond to anti-social behaviour within Kettering town centre.

### **4. Report Background**

---

- 4.1. PSPOs are widely regarded as useful tools in the prevention of anti-social behaviour in public spaces, town centres, parks and recreation grounds. Our Corporate Plan 2021-25 states our commitment to tackling the causes of difficult issues leading to nuisance, crime and anti-social behaviour.
- 4.2. In considering making a PSPO, the local authority must satisfy itself on reasonable grounds that two conditions are being met. Firstly,
  - activities carried on in a public place within the authority's area have had a detrimental effect on the quality of life of those in the locality, or

- it is likely that activities will be carried on in a public place within that area and that they will have such an effect

and secondly is that the effect, or likely effect of the activities

- is, or is likely to be, of a persistent or continuing nature
- is, or is likely to be, such as to make the activities unreasonable, and
- justifies the restrictions imposed by the order.

4.3. The original PSPO for the town centre was made by the former Kettering Borough Council in July 2016, for a period of three years. The PSPO contained 10 prohibitions, which are:-

1. Consumption of Alcohol in the street
2. Begging on the street
3. Charity Collection without the council's permission
4. Use of skateboards and misuse of bikes/ scooters in the specified area
5. Foul and abusive language when causing offence
6. Under 18's staying after a request to go by an authorised officer
7. Loitering/ obstructing the highway
8. Using a car in an anti-social manner
9. Unauthorised distribution of leaflets
10. Anti-social parking

4.4. The PSPO was then extended in 2019 without amendments to the 10 prohibitions. We are now approaching the end date of that extension period and the Executive will be asked to consider a renewal for a further three-year period. If it is not extended, the PSPO will automatically expire on 25<sup>th</sup> July 2022.

4.5. PSPOs require robust enforcement if they are to be effective. Several NNC officers have delegated powers through the scheme of delegation to enforce the requirements in all PSPOs across our area, including dealing with breaches. Northants Police, as a significant community safety partner, delegate powers to their officers and police community support officers (PCSOs) to enforce PSPOs.

4.6. Breach of a PSPO without reasonable excuse is a criminal offense. Breaches are dealt with initially by way of a Fixed Penalty Notice (FPN), which if paid discharges the liability to conviction for that offence. Formal prosecution in the Magistrates' Court can be instigated. All enforcement activity, including formal prosecution is undertaken in full accordance with our corporate Enforcement Policy.

4.7. Establishing the PSPO for Kettering town centre led to a notable reduction in the anti-social activities. However, since the current extension was approved (2019) certain operational changes have been made to the warden service based in Kettering. The emphasis of their work has progressively moved to car park enforcement, which limited the overall enforcement of the PSPO by the former Kettering Borough Council and now by NNC. However, there are

opportunities to review this with the development of the NNC safer communities team.

## **5. Issues and Choices**

---

- 5.1. Whether the local authority is making a brand new PSPO or extending an existing PSPO, it must ensure it meets the criteria set out in the act and outlined in para 4.2 above. PSPOs cover a three-year period and unless the environment changes significantly, or an individual prohibition in the PSPO becomes much less relevant, a PSPO is unlikely to be amended during that three years.
- 5.2. When the end date for a PSPO is approaching, the local authority is expected to consider consulting with local people, residents, businesses and other key stakeholders on what should happen next. Generally, people want a PSPO to continue through an extension; however, they may have views as to whether certain prohibitions are still relevant, or whether there should be additional prohibitions in the next three-year period.
- 5.3. Responses from Kettering Town Council, Northants Police and Office of the Northamptonshire Police, Fire and Crime Commissioner (OPF&CC) all support the extension of the PSPO. However, all three indicate that they feel the skateboarding prohibition is unduly restrictive. Northants Police have confirmed they have not enforced against the skateboarding prohibition. Furthermore, the OPF&CC have raised their concerns about the prohibition concerning 'Under 18s staying in the specified area after being requested to leave by an authorised officer'. Their view is that this should be amended to cover everyone of any age as the specified area is a significant part of the Night-Time Economy (NTE). It might also be seen as too restrictive and discriminatory towards a certain age group.
- 5.4. If the town centre PSPO was not in place, the Council and the wider Community Safety Partnership would be without an effective tool to persuade individuals to amend their behaviour. The enforcement and support elements of our approach need to work hand in hand and this will be a key factor in our development of the NNC safer communities team.

## **6. Next Steps**

---

- 6.1. On approval by the Executive, the PSPO extension will be created and implemented as recommended and run July 2022 to July 2025.



## **7. Implications (including financial implications)**

---

### **7.1. Resources, Financial and Transformation**

- 7.1.1. No additional resource or finance is required to implement the proposals. Provisions exist within the 2022/23 community safety budgets for updating signage to reflect the prohibitions to be included in the PSPO extension, the restrictions it imposes in the area it covers and the action that will be taken against people who breach it.
- 7.1.2. Any fines from Fixed Penalty Notices are recovered by the Council and contribute to our income.

### **7.2. Legal and Governance**

- 7.2.1 As referred to earlier in this report, PSPOs are made in accordance with sections 59 to 75 of the Anti-Social Behaviour, Crime and Policing Act 2014. The existing PSPO will naturally expired at the end of its three-year authorisation unless renewed by the Council.
- 7.2.2 The Council's Scheme of Delegation (Constitution part 9.2 refers) designates the Executive Director of Place and Economy to exercise the Council's powers under the Anti-Social Behaviour, Crime and Policing Act 2014. This excludes the making of PSPOs, which shall be determined by the Assistant Director for Regulatory Services unless they are likely to be considered to be sensitive or significant, in which case they shall be determined by the Executive.
- 7.2.3 Under the Scheme of Delegation, the Executive Director of Place and Economy has delegated relevant and appropriate officers with the power to enforce PSPOs across the North Northamptonshire area.
- 7.2.4 The renewal of the Kettering PSPO has attracted sensitive feedback from the public consultation process. In consultation with the Assistant Director for Regulatory Services and the Council's Legal Services team, it has been determined that this PSPO renewal requires consideration by the Executive.

### **7.3. Relevant Policies and Plans**

- 7.3.1 The PSPO in Kettering town centre supports the following policies and plans:-
- **Corporate Plan 2022-25:** tackling the causes of difficult issues leading to nuisance, crime and anti-social behaviour. The PSPO and the enforcement of it will demonstrate our commitment to act against those who cause nuisance and harassment to others in public spaces.
  - **North Northants Community Safety Plan 2022-25:** this is the plan of the North Northants Community Safety Partnership. Partners will jointly tackle the root causes of anti-social behaviour.

7.3.2 Enforcement of the PSPO is undertaken in full accordance with NNC's Corporate Enforcement Policy.

#### 7.4. Risk

7.4.1. The main risk associated with PSPOs is an inability to enforce effectively. As already identified, NNC and the neighbourhood policing teams have the power to enforce the PSPO prohibitions.

7.4.2. The creation of a new NNC safer communities service is underway, and this provides a good opportunity to review how we enforce PSPOs across the area in conjunction with other NNC services and Northants Police.

#### 7.5. Consultation

7.5.1 The consultation on the renewal of the PSPO ended 24<sup>th</sup> June 2022. The key components of the consultation were:-

- Considerations by Kettering Town Council.
- Considerations by Northants Police.
- Considerations by Office of Northamptonshire Police, Fire and Crime Commissioner.
- The views of local businesses, shops and retailers in the town centre.
- Public consultation via North Northamptonshire's Citizen Space Hub and social media channels e.g. twitter.

7.5.1 Analysis of the consultation findings via Citizen Space Hub is set out at **Appendix B**.

#### 7.6. Consideration by Executive Advisory Panel

7.6.1. This report is being considered by the Executive Advisory Panel for Service Delivery, Performance and Customers at its meeting on 29<sup>th</sup> June 2022.

#### 7.7. Consideration by Scrutiny

7.7.1. Scrutiny has not considered the proposals at this stage.

#### 7.8. Equality Implications

7.8.1. An Equalities Screening Assessment has been completed for the PSPO extension in consultation with the Council's Equalities team and is appended to the report at **Appendix C**. This demonstrates that the PSPO has the potential for only positive and neutral impacts on identified equality groups.

## **7.9. Climate Impact**

7.9.1. There are no specific climate issues or impacts arising from the recommendations.

## **7.10. Community Impact**

7.10.1 The PSPO will be instrumental in tackling anti-social behaviour in Kettering town centre. Anti-social behaviour can cause people harassment and distress and some activities prohibited by a PSPO can also be dangerous.

## **7.11. Crime and Disorder Impact**

7.11.1 A PSPO aims to reduce crime and disorder by tackling anti-social behaviour. The presence of a PSPO is widely regarded as a good and effective deterrent to those intent on committing ASB. Failing to comply with the requirements of the PSPO can lead to enforcement action as described above.

## **8. Background Papers**

---

- **Anti-social Behaviour, Crime and Policing Act 2014**
- **Police and Criminal Evidence Act**
- **Crime and Disorder Act 1998**

This page is intentionally left blank

## **NORTH NORTHAMPTONSHIRE COUNCIL**

### **ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014**

#### **PART 4, SECTION 59 PUBLIC SPACES PROTECTION ORDER**

North Northamptonshire Council in exercise of the power under section 59 of The Anti-Social Behaviour, Crime and Policing Act 2014 (the Act), being satisfied that the conditions set out in section 59 of the Act have been met, makes the following order:

North Northamptonshire Council (referred to hereafter as “the Council”) hereby makes the following Public Spaces Protection Order (PSPO) that applies to any place to which the public have access within the area shown and edged red on the plan annexed to this order (the Prohibition Area) unless otherwise specified

#### **1.**

##### **a) Control of commercial or charity collection or soliciting for money in the street.**

Any person is prohibited, at any time, when within the Prohibition Area from, engaging in or knowingly causing or permitting the collection or soliciting of money (commercial or charity and whether by way of immediate payment or the seeking of a standing order or direct debit authority) unless they are in possession of a written authorisation for Face to Face Fundraising issued by the Council.

##### **b) Consumption of alcohol on street**

Any person within the Prohibition Area is prohibited from, at any time, consuming alcohol or having an open alcohol container after having been requested by an Authorised Officer to cease consumption or hand over the container, unless subject to exemptions listed in item 4.1 below.

##### **c) Those under 18 in the area 11pm - 6am.**

Any person present between the hours of 11pm and 6am (“the relevant hours”) in public areas of the Prohibition Area (being an area to which the public ordinarily have access between those times whether or not a business owner can exclude access) and being unable to provide evidence that they are 18 or over, must leave the Prohibition Area or return to and remain in that person’s place of residence if such residence is situated within the Prohibition Area, and any such person shall not again be present in the public area for the duration of the relevant hours.

Any person subject to a requirement under this provision to leave the area must comply with any such direction forthwith. No person shall knowingly or recklessly cause, permit or encourage any such person subject to a direction under this provision to fail to comply with such a direction.

#### **d) Driving/ using a car in an anti-social manner**

A person in charge of a motor vehicle in the Prohibition Area must not allow, cause or permit the:

- Running of the engine in such a manner that causes or is likely to cause a noise nuisance;
- Playing of music in the motor vehicle at such a level that causes or is likely to cause a nuisance;
- Behaving in a way likely to cause harassment alarm or distress to any person present at the time of the behaviour (including an Authorised Officer)
- Driving the vehicle in a manner that causes or is likely to cause harassment alarm or distress to any person (including an Authorised Officer)

#### **e) Obstructing the highway/or loitering**

Any person is prohibited from causing or permitting an obstruction on the carriageway of a street in the Prohibition Area after having been requested to remove the obstruction from the carriageway by an Authorised Officer.

#### **f) Anti-social parking**

Any person/ registered keeper of a motor vehicle in the Prohibition Area is prohibited from parking such that the side of the vehicle is adjacent to another motor vehicle parked parallel to the traffic direction (the Double Parking Prohibition)

#### **g) Unauthorised distribution of printed material/leaflets**

Any person is prohibited from distributing free printed matter in a council car park within the Prohibition Area without being in possession of an authorisation from the council.

#### **h) Use of Skateboards, bicycles and scooters**

(a) Any person is prohibited from, at any time, using a skateboard, within that part of the Prohibited Area coloured yellow on the plan,

(b) Any person is prohibited from, at any time using a bicycle, scooter or similar wheeled conveyance in such a manner that causes, or is likely to cause, nuisance, alarm or distress, within that part of the Prohibition Area coloured yellow on the plan.

#### **i) Begging on the Street**

Any person on a street in the Prohibition Area is prohibited from, at any time, placing themselves in a position to beg or solicit money.

#### **j) Foul and abusive language**

Any person in the Prohibition Area is prohibited from swearing, or shouting, in a manner that causes or is likely to cause harassment alarm or distress to any person present at the time (including an Authorised Officer)

## 2. Definitions

- a) Authorised Officer means a Police Constable a Police Community Support Officer or an officer of North Northamptonshire Council in possession of an authority to enforce this order
- b) Plan means the plan annexed to this order
- c) Carriageway means “The part of a road intended for vehicles rather than pedestrians”
- d) Scooter means “conveyance consisting of a footboard mounted on two wheels and a long steering handle, propelled by resting one foot on the footboard and pushing the other against the ground” or any other variation of the same designed or adapted for similar purpose, whether having a handle or otherwise.

## 3. Period for which the order has effect

This Order shall come into force on Monday 25<sup>th</sup> July 2022 and remain in place for a period of three years.

## 4. What happens if you fail to comply with this order?

If a person does anything that is lawfully prohibited by the this order , or fails to do something lawfully required by it, he commits an offence under section 67 of the Anti-Social Behaviour Crime and Policing Act 2014 punishable by a level 3 fine being the sum of £1000, Alcohol will be punishable by a level 2 fine being the sum of £500, on the date of this order unless he has a reasonable excuse save that consumption of alcohol is not an offence unless the requirements of clause 4.1 (a) have been complied with.

**4.1** If an Authorised Officer reasonably believes that a person is, or has been, consuming alcohol in the area covered by this order or intends to consume alcohol in such place or is in possession of an open container of alcohol in such place, the Officer may:

- a) require the person not to consume alcohol and
- b) require the person concerned to surrender anything in his possession which is, or which the Officer reasonably believes to be, alcohol or a container of alcohol.

## 5. Exemptions

A prohibition in this order on consuming alcohol does not apply to licensed premises as defined in section 62 of the Anti-Social Behaviour Crime and Policing Act 2004.

Signed: .....

Dated: ..... 2022

## **Information (not part of the order)**

### **1. FIXED PENALTY**

A constable or authorised person may issue a fixed penalty notice to anyone he or she believes has committed an offence. A person committing an offence will have 14 days to pay the fixed penalty of £100.00, failing which you may be prosecuted.

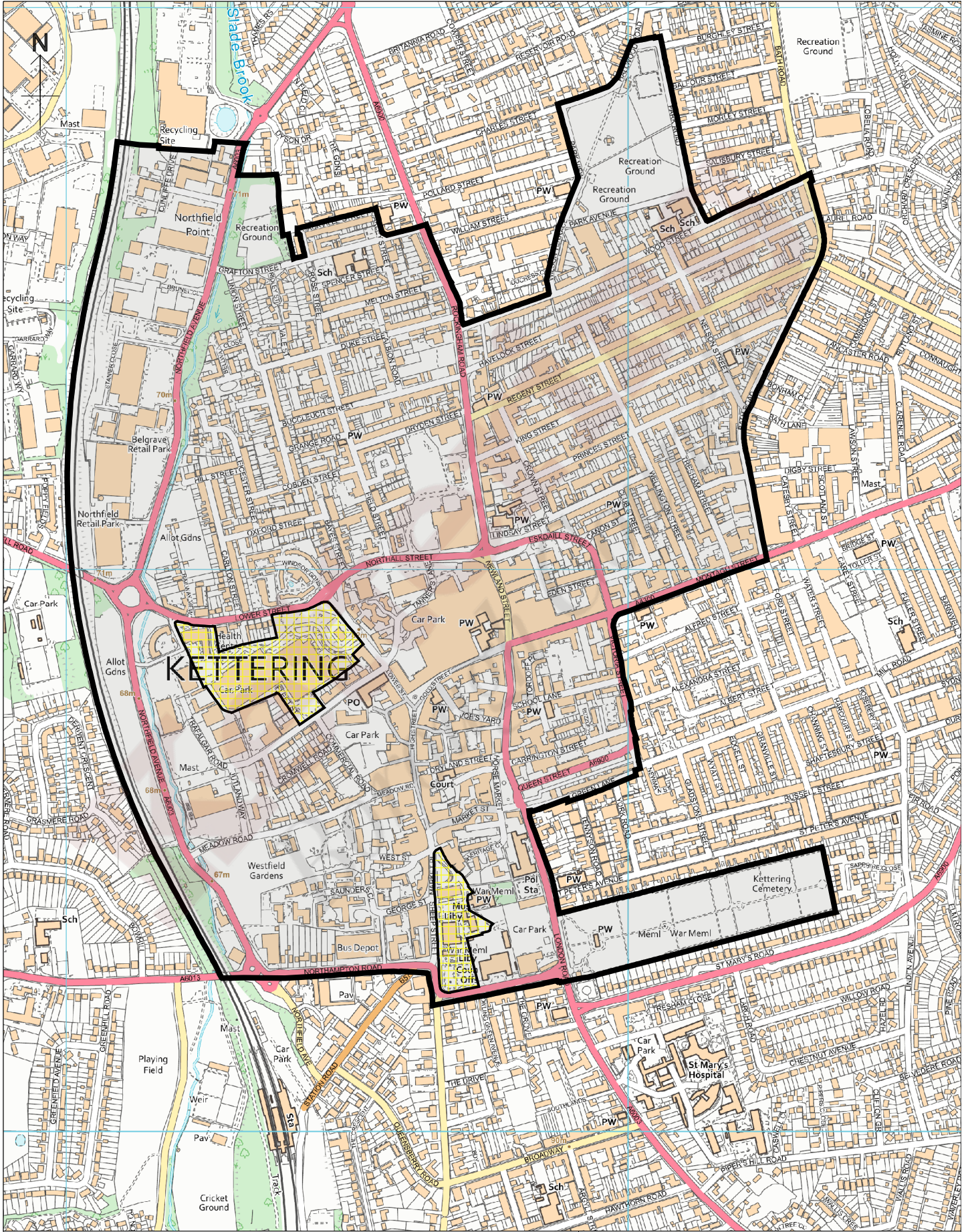
### **Appeals**

Any challenges to this order must be made in the high court by an interested person within six weeks of it being made. An interested person is someone who lives in, regularly works in, or visits the restricted area. This means that only those who are directly affected by the restrictions have the power to challenge. The right to challenge also exists where an order is varied by the Council.

Interested persons can challenge the validity of this order on two grounds: that the Council did not have power to make the order, or to include particular prohibitions or requirements; or that one of the requirements of the legislation, for instance consultation, has not been complied with.

When application is made the high Court can decide to suspend the operation of the order pending the Courts decision, in part or in totally. The high Court has the ability to uphold the order, quash it, or vary it.





**Title: Kettering Public Spaces Protection Order**

Any person is prohibited from, at any time, using a skateboard, bicycle and scooters within that part of the Prohibited Area shown hatched in yellow on the plan.

© Crown copyright and database rights 2019 OS 100017647. You are granted a non-exclusive, royalty free, revocable licence solely to view the Licensed Data for non-commercial purposes for the period during which Kettering Borough Council makes it available. You are not permitted to copy, sub-license, distribute, sell or otherwise make available the Licensed Data to third parties in any form. Third party rights to enforce the terms of this licence shall be reserved to OS.

This page is intentionally left blank





## Equality Screening Assessment

The Equality Screening Assessment form must be completed to evidence what impact the proposal may have on equality groups within our community or workforce. Any proposal that identifies a negative impact must have a full Equality Impact Assessment completed before the proposal progresses further.

### 1: Proposal

Page 19

| Requirement  | Detail  |
|--|---|
| Title of proposal  | Extension of Public Spaces Protection Order (PSPO) for Kettering Town Centre  |
| Type of proposal: new policy / change to policy / new service / change to service / removal of service / project / event/ budget | Extension of a PSPO under the Anti-Social Behaviour, Crime and Policing Act 2014. The PSPO is currently in place since 2016 and extended 2019.  |
| What is the objective of this proposal?  | To extend the PSPO for the period 2022 to 2025, amending certain prohibitions raised in feedback and findings from the consultation.  |
| Has there been/when will there be consultation on this proposal?<br>(List all the groups / communities, including dates)         | Yes.<br>Kettering Town Council, Northants Police, Office of the Northamptonshire Police, Fire and Crime Commissioner, local businesses, shops and retailers in the town centre and public |

| Requirement   | Detail   |
|---|--|
|   | consultation via North Northamptonshire's Citizen Space Hub and social media channels e.g. twitter.  |
| Did the consultation on this proposal highlight any positive or negative impact on protected groups? (If yes, give details) | Potentially – the consultation ends 24 June. One of the current prohibitions concerns under 18s not being in the prohibited area between 11pm and 6am. |
| What processes are in place to monitor and review the impact of this proposal?  | If approved the duration of the PSPO can be set for a maximum period of three years at which point, there is a requirement to carry out a review.      |
| Who will approve this proposal?<br>(Committee, CLT)   | Executive  |

## 2: Equality Consideration

In turn, consider each protected group to ensure we meet our legal obligations of the Equality Act (2010).

| Protected Groups   | General Equality Duty Considerations  | Changes   | Impact   |
|--|---|---|--|
| <b>Age</b><br>Different age groups that may be affected by the proposal in different ways. | <ul style="list-style-type: none"> <li>• Include factual evidence of how people in this group may be affected.</li> <li>• Consider the outcomes and processes.</li> <li>• Does this seek to <b>eliminate discrimination</b>?</li> <li>• Does this promote <b>fostering good relations</b>?</li> </ul> | <ul style="list-style-type: none"> <li>• What changes can be made to mitigate any negative impact?</li> <li>• Are there opportunities to <b>remove possible barriers or disadvantages</b> that a group may face?</li> </ul> | Delete as appropriate.<br>There can be more than one answer per protected group. |
|  | Currently, the PSPO prohibits the presence of under 18s to be in the prohibited area between 11pm and 6am   | The consultation has raised issues with this in that it can discriminate against under 18s.<br>Once the consultation is complete and the findings analysed, it may be recommended to  | <del>Positive</del><br>Neutral<br><del>Negative</del>                            |

| Protected Groups  | General Equality Duty Considerations  | Changes   | Impact   |
|---|---|---|--|
|   | <ul style="list-style-type: none"> <li>• Include factual evidence of how people in this group may be affected.</li> <li>• Consider the outcomes and processes.</li> <li>• Does this seek to <b>eliminate discrimination</b>?</li> <li>• Does this promote <b>fostering good relations</b>?</li> </ul> | <ul style="list-style-type: none"> <li>• What changes can be made to mitigate any negative impact?</li> <li>• Are there opportunities to <b>remove possible barriers or disadvantages</b> that a group may face?</li> </ul> | Delete as appropriate.<br>There can be more than one answer per protected group. |
| <b>Sex</b><br>Is one sex affected more than another or are they affected the same?  | None known  | remove this prohibition, in which case no age group will be impacted upon.  | <b>Positive</b><br><b>Neutral</b><br><b>Negative</b>                             |
| <b>Disability</b><br>It is likely to have an effect on a particular type of disability? Why?                                    | None known  |   | <b>Positive</b><br><b>Neutral</b><br><b>Negative</b>                             |
| <b>Gender Reassignment</b><br>Will there be an impact on trans males and/or trans females?                                      | None known  |   | <b>Positive</b><br><b>Neutral</b><br><b>Negative</b>                             |
| <b>Race</b><br>Are people from one ethnic group affected more than people from another ethnic group?                            | None known  |   | <b>Positive</b><br><b>Neutral</b><br><b>Negative</b>                             |
| <b>Sexual Orientation</b><br>Are people of one sexual orientation affected differently to people of another sexual orientation? | None known  |   | <b>Positive</b><br><b>Neutral</b><br><b>Negative</b>                             |


| Protected Groups  | General Equality Duty Considerations   | Changes | Impact                          |
|---|--|---------|---------------------------------|
| <b>Marriage &amp; Civil Partnership</b><br>Are people in a Marriage or Civil Partnership treated less favourably?   | None known   |         | Positive<br>Neutral<br>Negative |
| <b>Pregnancy &amp; Maternity</b><br>Are people who are pregnant, or have a baby of 6 months old or younger, effected by this proposal?  | None known   |         | Positive<br>Neutral<br>Negative |
| <b>Religion or Belief</b><br>Does the proposal effect people differently depending on whether they have or do not have a religion or a belief?  | None known   |         | Positive<br>Neutral<br>Negative |
| <b>Health &amp; Wellbeing</b><br>1. Health behaviours (E.g. diet, exercise, alcohol, smoking)<br>2. Support (E.g. community cohesion, rural isolation)<br>3. Socio economic (E.g. income, education).<br>4. Environment (E.g. green spaces, fuel poverty, housing standards). | The PSPO would support with reducing the level of crime and anti-social behaviour in the area which improves the well-being of residents, an improved feeling of safety in their locality, and an increased sense of community cohesion. |         | Positive<br>Neutral<br>Negative |

### 3: Equality Impact

| Question   | Response   |
|--|--|
| What overall impact does the proposal have on the protected groups?<br>If a negative impact is identified anywhere in section 2, the response will be Negative Impact. | <del>No Impact</del> / Positive Impact / <del>Negative Impact</del>  |
| Does an Equality Impact Assessment need to be completed?<br>(Yes, if any negative impact is found.)  | Yes / No<br>This is to be determined. If the u18 prohibition is removed then it remains a neutral imoact<br>If yes, this Equality Screening Assessment must be adjoined to the Equality Impact Assessment. |
| Copy attached to relevant report?  | <del>Yes</del> / No  |
| Is this document going to be published with the relevant report?   | Yes / <del>Ne</del>  |

Page 23

### 4: Ownership

| Question                       | Response   |
|--------------------------------|--|
| Directorate                    | Adults, Communities and Wellbeing  |
| Service area                   | Housing and Communities  |
| Lead officer's name            | Mike Greenway  |
| Lead officer's job title       | Strategic Lead for Community Safety  |
| Lead officer's contact details | 07739 611132<br><a href="mailto:Mike.greenway@northnorthants.gov.uk">Mike.greenway@northnorthants.gov.uk</a> |
| Lead officer's signature       |                          |
| Date completed                 | 10/06/2022   |

Completed forms must be sent to [Equalities@northnorthants.gov.uk](mailto:Equalities@northnorthants.gov.uk)

This page is intentionally left blank



# EAP Service Delivery, Performance and Customers

Chair: Councillor Lloyd Bunday

Committee Officer: David Pope

| Decision/Item                            | Summary of Item   | Report Author  | Exempt Item | 29 Jun 2022 | 3 Aug 2022 |
|--|---|----------------|-------------|-------------|------------|
| Forward Plan for Executive               | To receive the Forward Plan for Executive   | Lisa Hyde      | N           |             |            |
| Levelling-up of Garden Waste Collections | To consider and make recommendations to the Executive in respect of garden waste collections  | George Candler | N           |             |            |
| Parking Enforcement/Strategy             | To receive information on the current situation regarding parking enforcement and future parking strategy in North Northamptonshire | George Candler | N           |             |            |
| Online Ceremony Bookings                 | To receive a progress update on the online registrations project  | Ranvir Aujla   | N           |             |            |
| Dumped Vehicle Strategy                  | To receive an update on the current strategy for the removal of dumped vehicles   | George Candler | N           |             |            |

This page is intentionally left blank

# **North Northamptonshire Council**

**1 JULY 2022 TO 31 OCTOBER 2022**

**Published by: Democratic Services**

**Leader of North Northamptonshire Council: Councillor Jason Smithers**

## INTRODUCTION

This is the North Northamptonshire Council's Forward Plan. It is published pursuant to The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. Its purpose is to provide the required 28 days notice of the Council's intention to take 'key decisions' and to hold meetings or parts of meetings in private. It gives advance notice of all the "key decisions" and "exempt decisions" which the Executive or another body or officer so authorised are likely to take over a four month period. The Plan is updated on a rolling monthly basis.

| <b>The Members of the Executive are:</b> |  |
|--|--|
| Councillor Jason Smithers                | Leader of North Northamptonshire Council   |
| Councillor Helen Howell                  | Deputy Leader of North Northamptonshire Council<br>Sport, Leisure, Culture and Tourism |
| Councillor Helen Harrison                | Adults, Health and Wellbeing   |
| Councillor Scott Edwards                 | Children, Families, Education and Skills   |
| Councillor Harriet Pentland              | Climate and Green Environment  |
| Councillor Lloyd Bunday                  | Finance and Transformation   |
| Councillor David Brackenbury             | Growth and Regeneration  |
| Councillor Graham Lawman                 | Highways, Travel and Assets  |
| Councillor Matt Binley                   | Housing, Communities and Levelling-Up  |
| Councillor David Howes                   | Rural Communities and Localism   |

The concept of a "key decision" is intended to capture the most important or significant decisions. "Key decisions" will normally be made at meetings open to the press and public. The press and public will only be excluded from such meetings as and when the Council's Monitoring Officer considers that this is necessary in order to avoid the public disclosure of confidential or exempt information.

The authority has decided that a Key Decision is one which is likely:-

- (a) to result in the authority incurring expenditure of which is, or the making of savings which are, significant; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral wards in the area of the authority."

The Council has decided that significant expenditure or savings are those amounting to above £500,000.

In determining the meaning of "*significant*" for these purposes North Northamptonshire Council will also have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000.

At times it may be necessary for the North Northamptonshire Council to give consideration to items where the public may be excluded from the meeting. Members of the public are excluded from meetings whenever it is likely that, in the view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. This includes exclusion from access to any pertinent documents. Details of the exemption categories can be found in the 'Access to Information Procedure Rules' section in the Council's [Constitution](#). This plan provides advance notice of any items which may be held in private.

Paragraph 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 provides for members of the public to make representations to the Council on why an exempt item should be considered in public, rather than in private. Persons wishing to make such representations and/or obtain further details in respect of any issues referred to in the Plan should contact the undermentioned officer.

The Monitoring Officer may also include in the Forward Plan references to such other decisions, which are to be taken by the Council or any of its Committees or Sub-Committee or officers as they consider appropriate. These will be those decisions that are considered to be significant or sufficiently important and/or sensitive so that it is reasonable for a member of the public to expect it to be recorded and published.

All general questions or queries about the contents of this Forward Plan or about the arrangements for taking key decisions should be raised with David Pope, Democratic Services.

Please email: [democraticservices@northnorthants.gov.uk](mailto:democraticservices@northnorthants.gov.uk)

## July 2022

| Subject of the Decision:               | Decision Maker | Is it a key decision? | Will it contain exempt information? /Reasons for exemption, if any | Consultation undertaken | Anticipated Date of Decision: | Report Author  | Support documents (if any) |
|--|----------------|-----------------------|--|-------------------------|-------------------------------|--|----------------------------|
| Capital Programme Update               | Executive      | Yes                   | No   |                         | 14 <sup>th</sup> July 2022    | Executive Director of Finance                          |                            |
| Budget Forecast Update                 | Executive      | Yes                   | No   |                         | 14 <sup>th</sup> July 2022    | Executive Director of Finance                          |                            |
| Garden Waste: Future Service Provision | Executive      | Yes                   | No   |                         | 14 <sup>th</sup> July 2022    | Executive Director – Place & Economy                   |                            |
| Homes for Ukraine Programme            | Executive      | Yes                   | No   |                         | 14 <sup>th</sup> July 2022    | Executive Director – Adults, Communities and Wellbeing |                            |
| Cornerstone Project                    | Executive      | Yes                   | No   |                         | 14 <sup>th</sup> July 2022    | Executive Director - Adults, Communities and Wellbeing |                            |

|  |           |     |    |   |                            |  |  |
|--|-----------|-----|----|---|----------------------------|--|--|
| Suicide Prevention Strategy                            | Executive | Yes | No |   | 14 <sup>th</sup> July 2022 | Director of Public Health                              |  |
| Rough Sleeping Initiative 2022-2025                    | Executive | Yes | No | Yes – Statutory and voluntary sector partners | 14 <sup>th</sup> July 2022 | Executive Director - Adults, Communities and Wellbeing |  |
| Procurement of Vehicle Lease for Adult Management Team | Executive | Yes | No |   | 14 <sup>th</sup> July 2022 | Executive Director - Adults, Communities and Wellbeing |  |
| Oakley Vale, Phase 8 and 9 Land Sale                   | Executive | Yes | No |   | 14 <sup>th</sup> July 2022 | Executive Director – Place & Economy                   |  |
| Housing Income Management Policy                       | Executive | Yes | No |   | 14 <sup>th</sup> July 2022 | Executive Director - Adults, Communities and Wellbeing |  |
| Microsoft 365 Licensing Renewal                        | Executive | Yes | No |   | 14 <sup>th</sup> July 2022 | Director of Transformation                             |  |

## August 2022

| Subject of the Decision:      | Decision Maker | Is it a key decision? | Will it contain exempt information? /Reasons for exemption, if any | Consultation undertaken | Anticipated Date of Decision: | Report Author                        | Support documents (if any) |
|-------------------------------|----------------|-----------------------|--|-------------------------|-------------------------------|--------------------------------------|----------------------------|
| Capital Programme Update      | Executive      | Yes                   | No   |                         | 18 <sup>th</sup> August 2022  | Executive Director of Finance        |                            |
| Budget Forecast Update        | Executive      | Yes                   | No   |                         | 18 <sup>th</sup> August 2022  | Executive Director of Finance        |                            |
| Pollinator Strategy           | Executive      | Yes                   | No   |                         | 18 <sup>th</sup> August 2022  | Executive Director – Place & Economy |                            |
| Tree Strategy and Policy      | Executive      | Yes                   | No   |                         | 18 <sup>th</sup> August 2022  | Executive Director – Place & Economy |                            |
| Hackney Carriage Fares Tariff | Executive      | Yes                   | No   |                         | 18 <sup>th</sup> August 2022  | Executive Director – Place & Economy |                            |



## September 2022

| Subject of the Decision: | Decision Maker | Is it a key decision? | Will it contain exempt information? /Reasons for exemption, if any | Consultation undertaken | Anticipated Date of Decision:   | Report Author  | Support documents (if any) |
|--------------------------|----------------|-----------------------|--|-------------------------|---------------------------------|--|----------------------------|
| Capital Programme Update | Executive      | Yes                   | No   |                         | 15 <sup>th</sup> September 2022 | Executive Director of Finance                          |                            |
| Budget Forecast Update   | Executive      | Yes                   | No   |                         | 15 <sup>th</sup> September 2022 | Executive Director of Finance                          |                            |
| Priors Hall Golf Course  | Executive      | Yes                   | No   |                         | 15 <sup>th</sup> September 2022 | Executive Director - Adults, Communities and Wellbeing |                            |

## October 2022

| Subject of the Decision:      | Decision Maker | Is it a key decision? | Will it contain exempt information? /Reasons for exemption, if any | Consultation undertaken | Anticipated Date of Decision: | Report Author                        | Support documents (if any) |
|-------------------------------|----------------|-----------------------|--|-------------------------|-------------------------------|--------------------------------------|----------------------------|
| Capital Programme Update      | Executive      | Yes                   | No   |                         | 13 <sup>th</sup> October 2022 | Executive Director of Finance        |                            |
| Budget Forecast Update        | Executive      | Yes                   | No   |                         | 13 <sup>th</sup> October 2022 | Executive Director of Finance        |                            |
| Towns Fund Multi-use Building | Executive      | Yes                   | No   |                         | 13 <sup>th</sup> October 2022 | Executive Director – Place & Economy |                            |